

Lighthouse Christian School

Life Skills & Creative Writing Job Description

Goal: To instruct teachers to integrate more hands on math.

Reports To: The Director of Education (DOE) directly and indirectly to all authorities to whom the DOE is subject.

Qualifications:

- Must be a born-again Christian.
- Must be a credible Christian role model whose godly lifestyle and character demonstrate obedience to God and the Holy Bible.
- Must be able to support and comply with the school's Statement of Faith and Statement of Conduct.
- Must be an active member of an evangelical, Bible-believing church.
- Must possess Biblical knowledge and the ability to integrate Scripture into subject matters taught.
- Must have an understanding of and commitment to Lighthouse Christian School educational objectives and philosophy of education.
- Must hold a Bachelor's degree and be State or ACSI certified. (State certification and three years of full-time classroom teaching experience is preferred.)
- Must be familiar with Microsoft Office and/or Apple iLife and iWork.
- Must have sufficient health and physical endurance to be able to complete assigned responsibilities.

Domain 1: Personal & Spiritual Responsibilities

1.1 Displays a personal decorum that models professionalism, modesty, and good taste

1.2 Models Christian virtues in attitude, speech, and action

- Exhibits the fruit of the Spirit (Gal. 5:22, 23)
- Models and cultivates habits of prayer, faith, and encouragement in self and others
- Participates and contributes to staff devotional and prayer
- Commits and contributes to a local church

1.3 Possesses a solid and growing knowledge of the Scripture and Christianity

1.4 Disciples students toward spiritual growth and maturity

1.5 Maintains good health and physical endurance to fulfill job duties

- Maintains good attendance

Domain 2: Classroom Management

- 2.1 Facilitates positive, productive interactions in the classroom
- Teacher demonstrates genuine care and respect for students
 - Students exhibit cordial respect for teacher
 - Students are polite, respectful, and encouraging to one another
- 2.32 Ensures that students consistently perform at a high level
- Teacher establishes and leads class to work towards high standards
 - Students understand and follow classroom procedures and standards
 - Students engage in lessons/tasks productively and enthusiastically
 - Students are intrinsically motivated to give their best efforts
 - Transitions students between lessons/activities with minimum down time
 - Teacher maintains proper control of classroom

Domain 3: Instruction

- 3.1 Plans and teaches lessons that contribute towards fulfillment of expectations outlined in Curriculum Guides
- Completes and submits lesson plans as instructed by Principal
- 3.2 Presents lessons that are well structured and appropriately paced
- States a clear objective for each lesson
 - Lessons contain introduction, body, and conclusion
 - Uses transitions to connect main points
 - Integrates lessons with other disciplines
- 3.3 Presents lessons that “connect” with students
- Connects lessons to students’ prior knowledge or experience
 - Tailors lessons for group’s maturity and ability level
 - Checks for understanding and adjusts when necessary
- 3.4 Cultivates high level, critical thinking skills in students
- Encourages students to explain, elaborate, or defend answers
 - Guides students in problem-solving processes
 - Equips students to analyze, synthesize, and apply
 - Refrains from “spoon feeding” students
 - Corrects student errors appropriately and sensitively
- 3.5 Instills a Biblical worldview in students
- Makes direct connection to Scripture when appropriate
 - Guides students to evaluate content against a Biblical worldview
 - Encourages students towards faith in and obedience to God
- 3.6 Creates opportunities for student participation and active learning
- Uses Q & A, discussions, role playing, and other methods that facilitate active participation
 - Provides adequate opportunities for guided practice and independent practice

Domain 4: Professional Responsibilities

- 4.1 Maintains a system for recording and reporting on student progress and performance
 - Keeps students, parents, and administration adequately informed and involved to remedy academic or behavior deficiencies
 - Provides timely, accurate progress reports and report cards
- 4.2 Builds strong partnerships with teachers and parents
 - Engenders parental and teacher support and trust
 - Communicates with parents and teachers regularly and effectively
- 4.3 Contributes to the general well-being and improvement of the school
 - Assists the School Board and Administration in implementing policies and procedures
 - Collaborates and cooperates with colleagues
 - Attends and contributes to required school meetings and functions
- 4.4 Maintains and improves professional credentials
 - Seeks opportunities for professional growth and development
- 4.5 Completes other tasks assigned by administration

Domain 5: Specific Instruction Responsibilities

- 5.1 Teaches two sections of 6th grade creative writing elective (3 classes per week – one semester)
 - 5.2 Teaches two sections of 8th grade life skills elective (2 classes per week- one semester)
 - 5.3 Complete Lighthouse provided curriculum in both elective classes
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