



**JOB TITLE:** Teacher

**DEPARTMENT:** Faculty

**REPORTS TO:** Director of Education (DOE) directly and indirectly to all authorities to whom the DOE is subject.

**FLSA STATUS:** Exempt

### **QUALIFICATIONS**

- Must be a born-again Christian.
- Must be a credible Christian role model whose godly lifestyle and character demonstrate obedience to God and the Holy Bible.
- Must be able to support and comply with the school's Statement of Faith and Statement of Conduct.
- Must possess Biblical knowledge and the ability to integrate Scripture into subject matters taught.
- Must have an understanding of and commitment to Lighthouse Christian School educational objectives and philosophy of education.
- Must hold a Bachelor's degree and be State Certified. (ACSI certification and three years of full-time classroom teaching experience is preferred.)
- Proficient in Microsoft Office and in an Internet/online environment; ability to quickly learn and use different software applications.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

#### **PERSONAL & SPIRITUAL RESPONSIBILITIES**

- Displays a personal decorum that models professionalism, modesty, and good taste
- Models Christian virtues in attitude, speech, and action
  - Exhibits the fruit of the Spirit (Gal. 5:22, 23)
  - Models and cultivates habits of prayer, faith, and encouragement in self and others
  - Participates and contributes to staff devotions and prayer
  - Commits and contributes to a local church
- Possesses a solid and growing knowledge of the Scripture and Christianity
- Disciples students toward spiritual growth and maturity
- Maintains good health and physical endurance to fulfill job duties
- Maintains good attendance

#### **CLASSROOM MANAGEMENT**

- Maintains a physical classroom environment that is conducive to teaching and learning
  - The classroom is warm and inviting
  - The classroom is clean, safe, and orderly

- Displays are updated regularly, showing students' work or instructional materials
- Classroom set up and furniture arrangement facilitates--not hinders--instruction
- Facilitates positive, productive interactions in the classroom
  - Teacher demonstrates genuine care and respect for students
  - Students exhibit cordial respect for teacher
  - Students are polite, respectful, and encouraging to one another
- Ensures that students consistently perform at a high level
  - Teacher establishes and leads class to work towards high standards
  - Students understand and follow classroom procedures and standards
  - Students engage in lessons/tasks productively and enthusiastically
  - Students are intrinsically motivated to give their best efforts
  - Transitions students between lessons/activities with minimum down time
  - Teacher maintains proper control of classroom

### **INSTRUCTION**

- Plans and teaches lessons that contribute towards fulfillment of expectations outlined in Curriculum Guides
  - Completes and submits lesson plans as instructed by Principal
- Presents lessons that are well structured and appropriately paced
  - States a clear objective for each lesson
  - Lessons contain introduction, body, and conclusion
  - Uses transitions to connect main points
  - Integrates lessons with other disciplines
- Presents lessons that “connect” with students
  - Connects lessons to students' prior knowledge or experience
  - Tailors lessons for group's maturity and ability level
  - Checks for understanding and adjusts when necessary
- Cultivates high level, critical thinking skills in students
  - Encourages students to explain, elaborate, or defend answers
  - Guides students in problem-solving processes
  - Equips students to analyze, synthesize, and apply
  - Refrains from “spoon feeding” students
  - Corrects student errors appropriately and sensitively
- Instills a Biblical worldview in students
  - Makes direct connection to Scripture when appropriate
  - Guides students to evaluate content against a Biblical worldview
  - Encourages students towards faith in and obedience to God
- Creates opportunities for student participation and active learning
  - Uses Q & A, discussions, role playing, and other methods that facilitate active participation
  - Provides adequate opportunities for guided practice and independent practice

### **PROFESSIONAL RESPONSIBILITIES**

- Maintains a system for recording and reporting on student progress and performance
  - Keeps students, parents, and administration adequately informed and involved to remedy academic or behavior deficiencies

- Provides timely, accurate progress reports and report cards using the Beyond Technology Education grading practice.
- Builds strong partnerships with parents
  - Engenders parental support and trust
  - Communicates with parents regularly and effectively
- Contributes to the general well-being and improvement of the school
  - Assists the School Board and Administration in implementing policies and procedures
  - Collaborates and cooperates with colleagues
  - Attends and contributes to required school meetings and functions
- Maintains and improves professional credentials
  - Seeks opportunities for professional growth and development
- Completes Biblical Worldview Integration coursework over agreed upon period.
- Completes other tasks assigned by administration